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The Scottish Government Internship Schemes 2025 Apply Now

Description

The Scottish Government Internship Schemes 2025 offer a unique opportunity for talented students and recent graduates to gain valuable insight into public policy, government operations, and public sector work. Interns will play a key role in supporting projects that impact communities across Scotland, while developing their professional skills in a collaborative and dynamic environment. This is an excellent opportunity to make a difference and gain hands-on experience in government.

Responsibilities

As an intern with the Scottish Government, you will be responsible for:

- Assisting in the development and delivery of policies and public programs.
- Conducting research and analysis to support departmental initiatives.
- Preparing reports, briefing papers, and presentations for senior leaders and stakeholders.
- Supporting the coordination of events, consultations, and public engagement activities.
- Contributing to cross-departmental projects by working with teams across various sectors.
- Providing administrative support to project teams and assisting in the day-to-day operations.
- Participating in team meetings and contributing ideas to improve government processes and policies.
- Engaging in networking opportunities with government officials and other interns.

Qualifications

- Currently enrolled in a relevant undergraduate or postgraduate degree program, or have graduated within the last two years.
- Must be eligible to work in the UK for the duration of the internship.
- Strong interest in public policy, governance, and making a positive impact on society.
- Understanding of the Scottish Government's role and functions is advantageous.

Experience

- Previous work or internship experience in public administration, politics, or a related field is an advantage but not required.
- Demonstrated interest in public sector work or social issues through academic studies, volunteering, or extracurricular activities.

Skills

- Strong communication skills, both written and verbal.

Hiring organization

The Scottish Government Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

Edinburgh, Scotland, United Kingdom, EH12,, Edinburgh,, Scotland,, United Kingdom

Working Hours

8

Base Salary

10

Date posted

November 24, 2024

Valid through

26.11.2026

- Analytical skills, with the ability to interpret data and present findings effectively.
- Ability to work well in a team and collaborate across different departments.
- Organisational skills and the ability to manage multiple tasks effectively.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint) and familiarity with research tools.
- A proactive, self-motivated approach to work and the ability to take initiative.
- Ability to maintain confidentiality and work with sensitivity in a public sector environment.

Job Benefits

- Paid internship with competitive remuneration.
- Gain direct exposure to policy-making and the functioning of the Scottish Government.
- Mentorship from senior government officials and opportunities for professional development.
- Access to networking events, training, and workshops to develop skills for future careers.
- Experience working on real-world projects that have a direct impact on Scottish communities.
- Flexible working hours and opportunities for remote working where applicable.
- Potential for future career opportunities within the Scottish Government.

How To Apply

To apply, please submit the following documents:

- An updated CV/resume.
- A cover letter explaining why you are interested in the Scottish Government Internship Schemes, and how your skills and experience will contribute to the program.
- Relevant academic transcripts or certificates.
- Any relevant work samples or portfolios .

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