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The City of Edinburgh Council Internship Research Program 2025 In Uk

Description

The City of Edinburgh Council Internship Research Program 2025 is designed to provide an opportunity for individuals passionate about research and public service to contribute to impactful projects that shape the future of Edinburgh. Interns will gain valuable experience in local government research, data analysis, policy development, and public services, helping inform decision-making and enhance the city's operations. This program aims to develop the next generation of public sector professionals by providing hands-on learning and career development.

Responsibilities

- **Research and Analysis:** Assist in conducting research on key public policy areas such as urban development, social services, transportation, and sustainability within Edinburgh.
- **Data Collection and Management:** Gather, analyze, and interpret data from various sources, including surveys, public consultations, and official records.
- **Report Writing:** Support the preparation of research reports, policy briefs, and presentations for senior management, stakeholders, and the public.
- **Collaboration:** Work alongside multidisciplinary teams across different departments, contributing to collaborative projects and sharing findings.
- **Public Engagement:** Assist with organizing public consultations and surveys, gathering feedback to inform policy decisions.
- **Project Support:** Provide research support for various ongoing council initiatives, including those related to climate change, community health, education, and city planning.
- **Administrative Support:** Contribute to the administrative aspects of research projects, including scheduling meetings, preparing documents, and tracking project progress.

Qualifications

- **Educational Requirements:** Applicants must be enrolled in or have recently completed a degree in a relevant field such as Political Science, Public Policy, Urban Studies, Sociology, Economics, Environmental Science, or related disciplines.
- **Eligibility:** Open to candidates who are legally entitled to work in the UK and are available for the duration of the internship (typically 6-12 months).

Experience

- **Desirable Experience:** While previous research experience is advantageous, it is not essential. Experience in any form of research, whether academic, professional, or voluntary, will be beneficial.
- **Exposure to Public Sector:** Familiarity with or an interest in local government, public policy, and urban issues is desirable but not required.

Hiring organization

The City of Edinburgh Council
Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

Edinburgh, Scotland, United Kingdom, EH1,, Edinburgh,, Scotland,, United Kingdom

Working Hours

8

Base Salary

10

Date posted

November 24, 2024

Valid through

20.11.2026

Skills

- **Research and Analytical Skills:** Strong ability to conduct research, analyze data, and extract meaningful insights.
- **Communication Skills:** Excellent written and verbal communication skills, with the ability to present complex information clearly to a variety of audiences.
- **Teamwork and Collaboration:** Ability to work effectively as part of a team, contributing to group projects and initiatives.
- **IT and Software Proficiency:** Competency in using standard office software (Microsoft Office Suite), with experience in data analysis tools (e.g., Excel, SPSS, or similar) being a plus.
- **Problem-Solving:** Ability to think critically and develop solutions to challenges in research and project work.

Job Benefits

- **Learning and Development:** Access to a range of training and development opportunities, including workshops and seminars in public policy and research methodologies.
- **Mentorship:** Regular guidance from experienced professionals and senior researchers within the City of Edinburgh Council.
- **Networking Opportunities:** Gain exposure to key public sector leaders and decision-makers in Edinburgh.
- **Paid Internship:** Competitive salary in line with industry standards for internships.
- **Flexible Working:** Opportunities for flexible working arrangements, including potential hybrid working options.
- **Career Progression:** Potential for future employment opportunities within the City of Edinburgh Council or the wider public sector.
- **Additional Perks:** Access to a range of staff benefits, including discounts at local businesses and wellness programs.

How To Apply

Interested candidates should submit the following by [insert application deadline]:

1. **Cover Letter:** Detailing your interest in the position and how your skills and experiences align with the program's objectives.
2. **Curriculum Vitae (CV):** Highlighting your relevant academic achievements, skills, and experience.
3. **References:** At least one academic or professional reference who can speak to your abilities and potential for this role

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