



<https://www.futureintern.online/job/st-helens-council-internship/>

St Helens Council Internship Programme Opportunities 2025

Description

The St Helens Council Internship Programme is designed to provide interns with meaningful, hands-on experience in various departments across the council. You will contribute to ongoing projects, support service delivery, and work collaboratively with professionals who are committed to improving the quality of life for our community.

Responsibilities

As an intern, your role may vary depending on the department, but your responsibilities could include:

- Assisting with the development and implementation of council projects and initiatives.
- Conducting research and preparing reports to support decision-making.
- Providing administrative support, including data entry, record-keeping, and document preparation.
- Collaborating with team members and stakeholders to deliver excellent service.
- Engaging with the local community and helping to identify areas for improvement.
- Supporting the organisation of events, meetings, and workshops.

Qualifications

We welcome applications from individuals who meet the following criteria:

- Currently enrolled in, or recently graduated from, a degree-level programme in any discipline.
- A genuine interest in public service and local government operations.

Experience

- Previous experience in a professional or voluntary setting is desirable but not essential.
- Exposure to team projects, leadership roles, or community activities is an advantage.

Skills

We are looking for candidates with the following skills:

- Strong verbal and written communication.
- Excellent organisational and time-management abilities.
- Proficiency in Microsoft Office Suite and other common software tools.
- Teamwork and collaboration skills.
- Analytical thinking and problem-solving capabilities.
- A proactive attitude and willingness to learn.

Job Benefits

Hiring organization

St Helens Council Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

St Helens, England, United Kingdom, WA9,, St Helens,, England,, United Kingdom

Working Hours

8

Base Salary

10

Date posted

November 21, 2024

Valid through

11.11.2026

- A unique opportunity to work in a professional public sector environment.
- Mentorship and guidance from experienced council professionals.
- Development of transferable skills and enhancement of your CV.
- A competitive internship allowance.
- Access to council facilities and resources.
- Opportunities to network and build professional relationships.

How To Apply

To apply for the St Helens Council Internship Programme, please follow these steps:

1. Visit our official website to access the application form.
2. Submit your application along with a CV and a personal statement outlining your interest in the internship and relevant skills.
3. Ensure that your application is submitted by the deadline:
4. Shortlisted candidates will be invited for an interview and assessment.

[Job Vacancies Portal Here:](#)