



<https://www.futureintern.online/job/southampton-city-council-internship/>

Southampton City Council Internship Vacancies 2025 Apply Now

Description

Southampton City Council is seeking talented and enthusiastic individuals to join our 2025 internship program. This is an exciting opportunity to gain hands-on experience in public service, working on real projects that positively impact the local community. Interns will be exposed to various aspects of council operations and develop skills that prepare them for a successful career.

Responsibilities

- Assist in the development and implementation of council projects and initiatives.
- Conduct research and provide data analysis to support decision-making processes.
- Collaborate with team members across departments to deliver high-quality services to residents.
- Provide administrative support, including document preparation, meeting coordination, and report writing.
- Contribute innovative ideas to enhance council services and address community needs.
- Attend training sessions, workshops, and meetings to develop professional skills.

Qualifications

- Currently pursuing or recently completed a degree in a relevant field (e.g., public administration, business, environmental studies, social sciences, etc.).
- Strong academic record and a genuine interest in local government operations.

Experience

- Prior experience in a professional, academic, or volunteer setting is desirable but not mandatory.
- Demonstrated ability to work in a team and independently manage tasks.

Skills

- Excellent written and verbal communication skills.
- Strong organizational and time-management abilities.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
- Analytical thinking and problem-solving skills.
- Adaptability and eagerness to learn.
- Passion for community development and public service.

Job Benefits

Hiring organization

Southampton City Council
Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

Southampton, England, United kingdom, SO15,, Southampton,, England,, United kingdom

Working Hours

8

Base Salary

10

Date posted

November 21, 2024

Valid through

12.11.2026

- Competitive internship allowance.
- Opportunity to work on meaningful projects that impact the community.
- Professional development through training and mentorship.
- Exposure to a dynamic and diverse workplace environment.
- Networking opportunities with council professionals and other interns.

How To Apply

Interested candidates are encouraged to apply by submitting the following documents:

1. A detailed CV.
2. A cover letter explaining your interest in the internship and how you meet the qualifications and skills required.
3. Any supporting documentation.

[Job Vacancies Portal Here:](#)