



<https://www.futureintern.online/job/pima-community-college-internship/>

Pima Community College Internship Graduate Students Program 2025

Description

The purpose of the Pima Community College Internship Program for Graduate Students is to bridge academic learning with practical experience, offering students a chance to apply their knowledge in a professional environment. This internship aims to support student career growth through mentorship, skill-building, and exposure to operations within an educational institution.

Responsibilities

- **Support Departmental Projects:** Work with college departments such as Student Affairs, Academic Advising, Human Resources, or Marketing to support ongoing projects and initiatives.
- **Conduct Research and Analysis:** Assist in research projects relevant to the department's needs, including data collection, analysis, and reporting.
- **Engage in Community Outreach:** Participate in outreach initiatives, events, and workshops designed to promote college programs and resources to students and the community.
- **Assist in Program Development:** Contribute to the design, implementation, and evaluation of educational programs and services.
- **Collaborate with College Staff:** Work closely with faculty and staff to gain insights into college operations and support cross-functional projects.
- **Present Findings and Ideas:** Create presentations and reports to share research findings, project outcomes, and recommendations with college stakeholders.

Qualifications

- **Education:** Enrolled in a Master's or Doctoral program, ideally in fields related to Education, Public Administration, Social Work, Business, Communication, or similar disciplines.
- **Academic Standing:** Must maintain a good academic record, typically a GPA of 3.0 or above.
- **Availability:** Ability to commit to a part-time or full-time internship schedule for the duration of the program.

Experience

- **Relevant Coursework:** Graduate-level coursework in research methods, data analysis, program development, or organizational communication is beneficial.
- **Previous Work or Internship Experience:** Experience in educational institutions, public administration, or community outreach is a plus but not required.

Skills

- **Strong Analytical Abilities:** Proficiency in research, data analysis, and

Hiring organization

Pima Community College

Employment Type

Intern

Duration of employment

6 Months

Job Location

Tucson, Arizona, United States,
85701, Tucson, Arizona, United
States, Arizona, United States

Working Hours

8

Base Salary

10

Date posted

November 3, 2024

Valid through

07.11.2026

critical thinking.

- **Effective Communication:** Excellent verbal and written communication skills, with the ability to present ideas clearly to diverse audiences.
- **Organizational Skills:** Ability to manage multiple projects, meet deadlines, and work efficiently in a team-oriented environment.
- **Technical Skills:** Familiarity with MS Office Suite (Word, Excel, PowerPoint) and experience with data analysis or survey tools is a plus.
- **Cultural Sensitivity:** Demonstrated understanding of diverse communities and commitment to inclusivity in an educational setting.

Job Benefits

- **Hands-On Experience:** Gain valuable experience in a higher education environment, working alongside experienced professionals.
- **Mentorship:** Work closely with mentors who provide guidance, feedback, and support throughout the internship.
- **Professional Development:** Attend workshops and training sessions on topics such as professional communication, leadership, and industry best practices.
- **Networking Opportunities:** Build connections with Pima Community College staff, faculty, and other professionals in education and public service.
- **Stipend/Academic Credit:** Interns may receive a stipend and/or academic credit, depending on program guidelines and department requirements.

How To Apply

- **Visit the Pima Community College Careers Page:** Go to the “Careers” section on the Pima Community College website.
- **Search for Internship Listings:** Look for the “Graduate Internship Program 2025” and click on the application link.
- **Submit Application Materials:** Complete the application form and submit your resume, cover letter, and a recent academic transcript.
- **Interview Process:** Selected candidates will be contacted for an initial interview, followed by a second interview with the department supervisor or internship coordinator.

[Job Vacancies Portal Here:](#)