

Orlando International Airport Internship Programme 2025

Description

The Orlando International Airport Internship Program 2025 provides a valuable opportunity for undergraduate and graduate students to gain professional experience in airport operations, management, customer service, aviation technology, and more. Interns will work alongside seasoned professionals in various airport departments, contributing to Orlando International Airport's mission to deliver exceptional customer experiences, ensure operational excellence, and support innovation in aviation. This program is ideal for students interested in aviation, business administration, engineering, public relations, or technology, allowing them to develop real-world skills in a dynamic airport environment.

Responsibilities

- Support day-to-day airport operations, including passenger services, ground operations, and security coordination.
- Assist in managing projects within airport departments, such as customer service, finance, engineering, or IT.
- Conduct research and data analysis to support airport planning, operations, and management initiatives.
- Work with team members to enhance customer experience and streamline operational efficiency.
- Prepare reports, presentations, and proposals for airport projects and initiatives.
- Participate in team meetings, briefings, and training sessions to gain insight into airport operations and the aviation industry.
- Provide administrative support, including data entry, scheduling, and documentation as needed.

Qualifications

- Currently enrolled in an accredited undergraduate or graduate program in Aviation, Business Administration, Engineering, Public Relations, Information Technology, or a related field.
- Minimum GPA of 3.0 on a 4.0 scale or equivalent.
- Demonstrated interest in aviation, transportation, or airport management.

Experience

- Prior internship or work experience in aviation, customer service, project management, data analysis, or administration is preferred but not required.
- Experience working in collaborative settings, with a focus on project goals and deadlines.
- Familiarity with Microsoft Office Suite (Word, Excel, PowerPoint) and other relevant software is beneficial.

Skills

Hiring organization

Orlando International Airport

Employment Type

Intern

Duration of employment

6 Month

Job Location

Orlando, Florida, United States,
32810, Orlando, Florida, United States

Working Hours

8

Base Salary

10

Date posted

October 31, 2024

Valid through

13.10.2026

- **Analytical Skills:** Ability to interpret data, identify trends, and provide actionable insights.
- **Communication Skills:** Strong written and verbal communication skills for report writing, presentations, and customer interactions.
- **Attention to Detail:** Accuracy in managing project data, schedules, and documentation.
- **Project Management:** Basic understanding of project planning, coordination, and time management.
- **Customer Service Orientation:** Ability to engage with customers and respond professionally to inquiries and issues.
- **Adaptability:** Flexibility to work in a fast-paced environment and handle multiple tasks as priorities shift.

Job Benefits

- Hands-on experience in a high-traffic international airport with exposure to various aspects of aviation and airport management.
- Mentorship from experienced professionals in the aviation and transportation fields.
- Access to professional development workshops, networking events, and airport industry training.
- Competitive hourly stipend provided for the internship period.
- Potential to receive academic credit, subject to approval by your academic institution.

Contacts

To apply, please submit your resume, a cover letter (300-500 words detailing your interest in aviation and airport management), and one letter of recommendation from an academic advisor or professor. Applications can be submitted via the Orlando International Airport Careers page or by emailing the HR team.