



<https://www.futureintern.online/job/london-borough-of-newham-summer-internship/>

## London Borough of Newham Summer Internship Training Program 2025

### Description

The London Borough of Newham's Summer Internship Training Program 2025 Apprenticeship offers an exciting opportunity for young professionals to gain hands-on experience within a dynamic and diverse local government environment. This program aims to provide apprentices with valuable exposure to various departments, enabling them to develop the skills necessary to build a successful career in public service. The internship is designed for those passionate about contributing to community development and public policy while gaining insight into the operations of a local authority.

### Responsibilities

As an apprentice, you will:

- Work alongside experienced professionals in different departments to gain practical experience in local government functions.
- Assist with day-to-day administrative tasks, including data entry, report generation, and research.
- Participate in team meetings and collaborative projects, contributing your ideas and learning from others.
- Develop an understanding of local government policies, processes, and service delivery.
- Engage with the community by assisting with outreach programs and public consultations.
- Assist with the preparation of presentations, reports, and other documentation.
- Receive training in core areas such as project management, leadership, and professional development.
- Take part in performance evaluations and feedback sessions to track progress and development throughout the apprenticeship.

### Qualifications

- Aged 18-24 at the time of application.
- Minimum of 5 GCSEs (Grades A-C) or equivalent, including English and Mathematics.
- Applicants who are currently studying or have recently completed their A-Levels or equivalent qualifications are encouraged to apply.
- A genuine interest in local government, public service, and community development.

### Experience

- No prior work experience is required. This apprenticeship is designed for individuals looking to start their career and gain professional experience.
- Any previous voluntary or work experience, particularly in customer service, administration, or community-related activities, is advantageous but not essential.

### Hiring organization

London Borough of Newham  
Internship

### Employment Type

Intern

### Duration of employment

6 Months

### Industry

Government Administration

### Job Location

London, England, United Kingdom,,  
E1 8RU,, London,, England,, United  
Kingdom,

### Working Hours

8

### Base Salary

10

### Date posted

December 14, 2024

### Valid through

23.12.2026

## **Skills**

- Strong communication skills, both written and verbal.
- Ability to work effectively as part of a team.
- Strong organizational skills and attention to detail.
- Ability to handle multiple tasks and manage time effectively.
- Willingness to learn and develop new skills.
- Proficiency in Microsoft Office applications (Word, Excel, PowerPoint).
- A proactive attitude with a willingness to take on new challenges.

## **Job Benefits**

- Competitive salary in line with the apprenticeship pay scale.
- Comprehensive training and development opportunities.
- Mentorship and guidance from experienced professionals within the organization.
- A chance to build a network of contacts within the public sector.
- Opportunity to make a real difference in the community.
- The potential to secure full-time employment within the London Borough of Newham upon successful completion of the apprenticeship program.
- Access to employee benefits, including discounts, wellness programs, and more.

## **How To Apply**

To apply for the London Borough of Newham Summer Internship Training Program 2025 Apprenticeship, please visit our official website and complete the online application form. Ensure that you include:

- A current CV outlining your qualifications and any relevant experience.
- A cover letter detailing why you are interested in the apprenticeship and what you hope to achieve during the program.
- Contact details of two referees.

[Job Vacancies Portal Here:](#)