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## London Borough of Camden Internship Supported Opportunities 2025

### Description

The London Borough of Camden is offering a unique Supported Opportunities Internship for 2025, aimed at individuals who require additional support to access the workplace. This internship is designed to provide participants with practical experience in local government and public service sectors, fostering personal and professional development. The role will allow interns to gain a deeper understanding of public sector operations and contribute to meaningful projects that benefit the local community.

### Responsibilities

- Support various departments in the council through administrative, project, and community-focused tasks.
- Assist in the creation, preparation, and distribution of communications materials such as reports, newsletters, and presentations.
- Help coordinate public events and community engagement activities.
- Conduct research and gather data to inform decision-making processes and policy development.
- Provide support with digital and social media content creation for promoting council activities.
- Assist with the monitoring and tracking of key performance indicators for projects.
- Participate in team meetings, brainstorming sessions, and offer input into ongoing initiatives.
- Develop your understanding of local government operations through on-the-job learning and training.
- Build professional relationships and work with colleagues across different departments.
- Receive ongoing feedback and mentoring to guide personal and professional growth.

### Qualifications

- No specific academic qualifications required; however, a passion for public service and community work is essential.
- Open to individuals who may have faced barriers to accessing work experience opportunities.
- Basic understanding of office applications (e.g., Microsoft Word, Excel, and PowerPoint) or willingness to learn.
- Interest in working in local government and making a positive impact on the community.

### Experience

- Previous work experience is not essential but any voluntary work, internships, or community involvement would be beneficial.
- Experience in customer service, administration, or team-based

### Hiring organization

London Borough of Camden  
Internship

### Employment Type

Intern

### Duration of employment

6 Months

### Industry

Government Administration

### Job Location

London, England, United Kingdom,,  
E1 8RU,, London,, England,, United  
Kingdom,

### Working Hours

8

### Base Salary

10

### Date posted

December 14, 2024

### Valid through

10.12.2026

environments would be advantageous but not required.

- Any experience in local government, community organizations, or public service roles would be a plus.

## Skills

- Strong communication skills, both written and verbal.
- Ability to work effectively within a team and independently.
- Enthusiasm and motivation to learn new skills and contribute to projects.
- Excellent time-management skills and the ability to prioritize tasks.
- A proactive and positive attitude toward work and problem-solving.
- Basic IT skills, with the ability to learn new systems and tools quickly.
- Attention to detail and a commitment to high standards of work.
- Willingness to ask questions and seek help when needed, fostering a culture of continuous learning.

## Job Benefits

- A fully supported internship program with dedicated mentorship and career guidance.
- Opportunity to gain experience in local government and contribute to meaningful community projects.
- Training and development opportunities, including workshops, seminars, and access to resources.
- A competitive salary with additional benefits (travel expenses, etc.).
- Flexible working arrangements, including the possibility of hybrid working.
- Inclusion in a supportive team environment with opportunities to network across Camden Council.
- A chance to develop essential skills for future career progression.
- A certificate of completion and reference to support future job applications.
- An opportunity to make a lasting impact on local services and policies that benefit Camden residents.

## How To Apply

To apply for the Supported Opportunities Internship at the London Borough of Camden, please submit the following documents .

1. **A current CV** detailing your relevant experience, skills, and interests.
2. **A cover letter** explaining why you are interested in this internship and how it aligns with your career goals. Please also include any specific support needs you may have to ensure a successful placement.
3. **Details of two referees** who can provide references for your application.

[Job Vacancies Portal Here:](#)