



<https://www.futureintern.online/job/library-of-congress-internship/>

## Library Of Congress Internship Junior Students Program 2025

### Description

The Library of Congress Internship Program 2025 for junior students offers an exciting opportunity to work within one of the world's largest and most respected libraries. This program is designed to provide students with hands-on experience in library science, archival work, research, and public services. Interns will work alongside Library of Congress professionals, gaining insights into library operations, contributing to preservation efforts, and supporting the Library's mission to provide knowledge and resources to the public.

### Responsibilities

- Assist with cataloging, organizing, and digitizing library materials, including books, manuscripts, photos, and multimedia.
- Support librarians and archivists in conducting research, processing collections, and creating detailed records.
- Provide assistance in the reading rooms, helping visitors with inquiries and guiding them to relevant resources.
- Participate in preservation projects, which may include conservation, scanning, or digital archiving of documents.
- Engage in special projects related to library collections, exhibits, or public programming.
- Attend seminars, workshops, and training sessions for professional development and to understand Library of Congress practices.

### Qualifications

- Currently enrolled as a junior in an accredited undergraduate program, preferably in Library Science, History, Archival Studies, Information Science, or a related field.
- A strong interest in libraries, archives, history, research, or public services.
- U.S. citizenship or eligibility to work in the United States.

### Experience

- Prior experience in a library, archive, or research setting is preferred but not required.
- Familiarity with cataloging, library systems, or archival research is advantageous.

### Skills

- Excellent organizational skills and attention to detail.
- Strong written and verbal communication skills.
- Proficiency with Microsoft Office Suite (Word, Excel, PowerPoint) and/or basic data management software.
- Ability to work both independently and as part of a team.
- Curiosity and a proactive attitude toward learning and problem-solving.

### Hiring organization

Library Of Congress

### Employment Type

Intern

### Duration of employment

6 Months

### Job Location

Washington, D.C., United States,,  
20001, Washington,, D.C.,, United States,

### Working Hours

8

### Base Salary

10

### Date posted

November 5, 2024

### Valid through

23.11.2026

## **Job Benefits**

- Gain hands-on experience in a prestigious institution with a rich history and vast resources.
- Mentorship and guidance from Library of Congress professionals.
- Networking opportunities within the Library and with other cultural institutions.
- A competitive stipend and travel allowances for eligible students.
- A certificate of completion and potential recommendation letters to support future career or academic pursuits.

## **How To Apply**

Interested students should apply through the Library of Congress Internship Portal. Required documents include a resume, cover letter, academic transcript, and one letter of recommendation. Selected applicants will be contacted for interviews and must complete an orientation session prior to beginning the internship.

[Job Vacancies Portal Here:](#)