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Lexington Medical Center Internship Program 2025 In US

Description

The Lexington Medical Center Internship Program for 2025 offers a unique opportunity for students and recent graduates to gain real-world experience in healthcare settings. Interns will work closely with medical professionals and staff across various departments, gaining valuable exposure to hospital operations, patient care, medical research, administration, and healthcare management. This program is designed to provide hands-on learning, professional development, and insights into the healthcare industry.

Responsibilities

- Assist healthcare professionals in various clinical and non-clinical departments including patient care, administration, medical research, human resources, and hospital operations.
- Support patient intake processes, including data entry, documentation, and scheduling.
- Observe and assist in medical procedures and patient care, under the guidance of licensed staff.
- Participate in daily departmental activities such as meetings, patient rounds, and quality assurance initiatives.
- Help with the preparation and management of patient records, reports, and medical charts.
- Assist with administrative duties, including filing, organizing medical records, and helping to maintain inventory.
- Conduct research and assist with medical data analysis, reporting findings to relevant departments.
- Support community outreach programs, health education campaigns, and patient education materials.
- Provide excellent customer service to patients, visitors, and staff.
- Participate in professional development sessions, networking events, and hospital tours.

Qualifications

- Currently enrolled in or recently graduated from a college or university program in healthcare administration, nursing, medical research, public health, or a related field.
- Minimum GPA of 3.0 preferred.
- Eligible to work in the U.S. without sponsorship.
- Must be able to commit to the full duration of the internship.

Experience

- No prior healthcare experience is required; however, any previous internship, volunteer work, or part-time employment in healthcare settings is a plus.
- Experience in customer service or working in a team-oriented environment

Hiring organization

Lexington Medical Center Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Hospital And Health Care

Job Location

Columbia, South Carolina, United States, 29201,, Columbia,, South Carolina,, United States

Working Hours

8

Base Salary

10

Date posted

December 11, 2024

Valid through

18.12.2026

is an advantage.

Skills

- Strong written and verbal communication skills.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook).
- Ability to work collaboratively in a team environment and independently.
- Strong attention to detail and organizational skills.
- Knowledge of basic medical terminology and healthcare procedures is helpful but not required.
- Strong problem-solving abilities and a willingness to learn.
- Ability to maintain patient confidentiality and adhere to HIPAA regulations.
- Positive, professional demeanor with excellent interpersonal skills.

Job Benefits

- Hands-on experience in a leading healthcare facility.
- Mentorship and guidance from experienced healthcare professionals.
- Networking opportunities within the healthcare industry.
- Potential for future employment opportunities based on performance.
- Exposure to a variety of departments within the hospital, including clinical and administrative areas.
- Flexible internship hours to accommodate academic schedules.
- Access to career development resources, including resume workshops and interview preparation.
- Opportunities for college credit (subject to university approval).
- Interns may receive transportation stipends or access to discounted parking.
- Opportunity to contribute to meaningful projects that improve patient care and hospital operations.

How To Apply

- **Visit the Lexington Medical Center Careers Page:** Go to and navigate to the Internship Program section for 2025.
- **Submit Your Application:** Complete the online application form and upload your resume, academic transcripts, and a cover letter explaining why you are interested in the internship and how your skills align with the program.
- **Interview Process:** Qualified applicants will be contacted for interviews, which may take place virtually or in person.

[Job Vacancies Portal Here:](#)