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House of Commons Internship Schemes Opportunities 2025 Apply Now

Description

The House of Commons Internship Schemes 2025 offer aspiring professionals an exciting opportunity to gain valuable experience working in the heart of the UK government. Interns will assist Members of Parliament (MPs), parliamentary committees, and various departments in delivering services that influence national policy and legislation. This role is ideal for individuals eager to learn about the workings of parliamentary systems, gain practical experience in a dynamic political environment, and contribute to public service.

Responsibilities

As an intern in the House of Commons, your responsibilities will include, but are not limited to:

- **Support Parliamentary Functions:** Assist MPs and their teams with research, preparation of reports, and drafting briefings on political issues.
- **Engage in Policy Research:** Conduct in-depth research on key political topics, providing valuable insights to parliamentary teams and committees.
- **Event Coordination:** Help in organizing parliamentary events, meetings, and public engagements, ensuring smooth execution of operations.
- **Data Analysis & Reporting:** Compile and analyze data for policy development, tracking legislative progress, and preparing reports.
- **Administrative Support:** Perform various administrative duties including document management, communication with stakeholders, and diary management.
- **Learning & Development:** Participate in training sessions and workshops to further develop knowledge of parliamentary processes, policy analysis, and professional skills.

Qualifications

- A minimum of **A-Level** qualification or equivalent, with a strong interest in politics, public policy, or government affairs.
- A **degree** in Politics, Public Administration, International Relations, Law, or related fields is desirable but not essential.
- **Eligibility:** Applicants must be eligible to work in the UK and meet any other legal requirements necessary for the role.

Experience

- Previous work experience in a political, governmental, or public service environment is an advantage but not required.
- Interest or involvement in student unions, political organizations, or volunteering initiatives is beneficial.
- Prior experience in research, writing, or administrative roles will be considered an asset.

Skills

Hiring organization

House of Commons Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Political Organizations

Job Location

London, England, United Kingdom,,
E1 8RU,, London,, England,, United
Kingdom,

Working Hours

8

Base Salary

10

Date posted

December 18, 2024

Valid through

03.12.2026

- **Communication:** Strong written and verbal communication skills, including the ability to draft clear, concise documents and engage with various stakeholders.
- **Research:** Excellent research skills, with the ability to gather and analyze data from a variety of sources.
- **Time Management:** Ability to manage multiple tasks efficiently and meet deadlines in a fast-paced environment.
- **Attention to Detail:** Strong focus on accuracy and quality in all tasks, from research to administrative duties.
- **Teamwork:** Ability to work collaboratively in a diverse team, while also showing initiative and independence when required.
- **IT Skills:** Proficiency in Microsoft Office Suite and familiarity with research databases or parliamentary systems is beneficial.

Job Benefits

- **Stipend:** Competitive remuneration package for interns, including daily allowance to cover travel and lunch expenses.
- **Professional Development:** Training opportunities in policy development, parliamentary procedures, and career workshops.
- **Networking:** Opportunity to meet and interact with MPs, civil servants, and professionals in the field of politics.
- **Career Advancement:** Potential for future employment opportunities within the House of Commons and the broader public service sector.
- **Work Environment:** A dynamic, professional environment located at the heart of UK governance, offering exposure to the inner workings of the political system.
- **Mentorship:** Access to experienced mentors within the House of Commons, providing valuable career guidance.

How To Apply

- **Prepare Your Application:** Submit an up-to-date CV and a cover letter explaining why you are interested in the internship and how your skills and experiences align with the role.
- **Submit Your Application:** Applications must be submitted via the official House of Commons Internship Scheme portal. You can access the portal.
- **Interview Process:** Shortlisted candidates will be invited to attend an interview and assessment session, where you will have the opportunity to showcase your skills and passion for public service.

[Job Vacancies Portal Here:](#)