



<https://www.futureintern.online/job/highland-council-internship/>

Highland Council Internship Graduate Paid Opportunities 2025

Description

The Highland Council is excited to offer a series of paid internship opportunities for recent graduates in 2025. These roles are designed to provide invaluable experience, enhance professional development, and offer exposure to various departments within the Council. Successful candidates will have the opportunity to contribute to key projects, learn from experienced professionals, and build a strong foundation for future career growth.

Responsibilities

As an intern with the Highland Council, you will:

- Work alongside experienced professionals in your chosen field, contributing to various projects and initiatives.
- Assist with research, data analysis, and report preparation for ongoing projects.
- Support team members with administrative tasks, coordination, and communication.
- Participate in meetings, workshops, and training sessions to enhance knowledge and skills.
- Contribute to the development and delivery of services within the Council's operations.
- Gain exposure to strategic planning, policy development, and project management.
- Provide suggestions for process improvements based on your fresh perspective and research findings.
- Support events and outreach activities, including community engagement and consultation efforts.
- Maintain confidentiality and adhere to the Council's standards for ethical conduct and professionalism.

Qualifications

- A recent graduate (within the last 2 years) with a degree in any discipline (preferably related to the department you are applying for, e.g., Business Administration, Public Administration, Social Sciences, Engineering, Environmental Studies, etc.).
- Strong academic record and a keen interest in working within the public sector.
- Proficient in English (both written and verbal).

Experience

- Previous experience in an internship or volunteer role is advantageous but not required.
- A demonstrated ability to work in a team-oriented environment is beneficial.
- Experience with Microsoft Office Suite (Word, Excel, PowerPoint) and basic IT skills.

Hiring organization

Highland Council Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

Inverness, Scotland, United Kingdom, IV1,, Inverness,, Scotland,, United Kingdom

Working Hours

8

Base Salary

10

Date posted

December 19, 2024

Valid through

16.12.2026

- A willingness to learn and adapt to new situations and tasks.
- Previous exposure to public sector work or local government initiatives is a plus but not essential.

Skills

- Strong analytical and problem-solving skills.
- Excellent written and verbal communication abilities.
- Ability to work effectively both independently and as part of a team.
- Strong organisational and time management skills.
- A proactive and adaptable approach to work.
- Attention to detail and a strong sense of responsibility.
- Confidence in using digital tools and technology.
- Enthusiasm for working in a public service environment and contributing to community development.

Job Benefits

- A competitive salary for the duration of the internship.
- A structured training and development program to enhance professional skills.
- Mentorship and support from experienced professionals within the Council.
- The opportunity to build a professional network within the local government and public service sectors.
- Access to a range of employee benefits, including discounts on local services and leisure activities.
- The chance to make a tangible impact on local communities and gain valuable experience for future career opportunities.
- Flexible working arrangements where possible to support work-life balance.
- Potential for permanent opportunities within the Highland Council following successful completion of the internship.

How To Apply

To apply for the Highland Council Internship Graduate Paid Opportunities 2025, please follow these steps:

1. **Visit the official Highland Council careers website:** [insert URL] to view the internship opportunities available.
2. **Complete the online application form**, providing your personal details, educational background, and any relevant work or volunteer experience.
3. **Submit a copy of your CV** (max 2 pages) and a covering letter detailing why you are interested in the internship and how your skills and qualifications make you a suitable candidate.
4. **Provide references** if requested.

[Job Vacancies Portal Here:](#)